



Shrirang Shikshan Mahavidyalaya, Bilimora

2022-23

IQAC Meeting 1 Minutes of the meeting

Date : 4/7/2022

The meeting was conducted at the conference hall of the college under the chairmanship of I/C Principal Dr. Kalpeshbhai K. Tandel on 04/07/2022. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr. Kalpeshkumar K.Tandel	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Shri Jasminbhai Desai	Management Representative
4	Mr. Bhupendrabhai Amin	Industrialist
5	Dr. Yogeshbhai Patel	External Expert
6	Dr. Namrataben Patel	Faculty Member
7	Dr. Kalpeshbhai Tandel	Faculty Member
8	Dr. Shitalben Vasava	Faculty Member
9	Dr. Falguniben Vansia	Faculty Member
10	Dr. Kiritbhai Chauhan	Faculty Member
11	Dr. Arunaben Kaswala	Faculty Member
12	Mr. Umeshbhai Patel	Office Representative
13	Mrs. Chitalben Patel	Alumni
14	Ms. Jinisha Pandya	Student Representative

Agenda:

- Work distribution of the year among faculty members
- Discussion of the result
- Seminar on Guidance for Laws
- Various competitions under Saptadhara
- Discussion regarding 15th August Celebration
- Celebration of Guru Purnima, Janmastami, Hindi Day, Azadi ka Amrut Mahotsav, Narmad Jayanti, Rakshabandhan
- Competitions under Saptadhara
- Discussion about Students' Council



- Launching of Certificate courses – Indian Culture, Personality Development, Spoken Sanskrit and ICT in education (for teachers)
- Seminar on Investment Awareness Programme
- Fire safety training for staff and students

Action Taken

1. Work distribution of the year among faculty members

Work distribution for the different activities and committees were discussed and assigned to the faculties. It was as under;

Faculty Name	Work/committee
Dr. Kalpeshbhai Tandel	• Discipline/Planning • Internal Evaluation • Office/ Management co-ordination • Saptadhara – Samudayik Seva Dhara- Co ordinator • IQAC, CTE- Course Director • Planning- NCTE, University, GCERT, UGC • Fund raising • KCG – Convener • RUSA/KCG/GCERT Grant • Enrollment/ Exam form/ Registration • Poor student counseling/ Financial help
Dr. Namrataben Patel	• Prayer Assembly • Cultural Programme • Daily attendance • Nodal Officer - AISHE • Discipline • Saptadhara- co- ordinator • Knowledge fair- Convener • Practice Teaching • Alumni Association (OSA) • Anti Sexual Harassment Cell • Research and Development Cell



Dr. Gayatri Patel	• Sports Committee • IQAC – Co ordinator • Communication on internet • NCTE, NIRF, GISRF related matter • UGC Grant related matter • E-Magazine – Dhabkar • Saptadhara- Sarjanatmak Dhara • Anti ragging cell • Finishing School Co ordinator • Certificate courses co ordinator- Personality development and Indian Culture • BLOG and Video channel
Dr. Shitalben Vasava	• Medicinal Garden • Magazine Committee • Record of activities • Language purification program • Manav Utkarsh Mandal • Cleanliness drive • Saptdhara: Geet Sangeet • Website and blog update • Women Development Cell • ST cell • Online certificate course on ICT for teachers • Facebook updation
Dr. Falguniben Vansia	• Science Laboratory • Practice Teaching • Psychology Laboratory • Indian culture- Exhibition • Hand written magazine • Saptadhara- Yoga Vyayam- Convener • Co ordinator- Innovation Club/ Students' Start up • Strengthening reading activities • Library • Biscuit distribution • Picnic Committee • Minutes- Staff meeting • Annual Prize distribution programme
Dr. Kiritbhai Chauhan	• DELL Laboratory • State level seminar on Matru bhasha • Students' Election and council



	• Saptadhara- Gyan dhara • Blood donation • Photography • Debate Committee • Internship • Placement Cell • Press notes • CTE Coordinator • Panch Prakalp – Co ordinator • KCG - Convener
Dr. Arunaben Kaswala	• Notice Board • Day Celebration • Planning forum • Saptadhara- Gyan dhara- Co ordinator • Girls room management • Competitions Guidance • Educational Technology tools management • Fun fair- Convener • Cleanliness Drive • Planning forum committee

2. Discussion about the result

Previous year result was discussed by the principal. All students passed with the distinction. The principal congratulated the faculties.

3. Seminar on Guidance for Laws

Discussion regarding the seminar on the guidance on present Indian Laws was done. Dr. Shitalben was asked to contact District Women and Children office of Navsari District to arrange such seminar in college.

4. Various competitions under Saptadhara

The coordinator for the each dhara was discussed and decided.

1. Gyan Dhara- Dr. Arunaben Kaswala
2. Geet Sangit Nrutya Dhara- Dr. Namrataben Patel
3. Sarjanatmak Dhara- Dr. Gayatriben Patel
4. Natya Dhara- Dr. Kiritbhai Chauhan



5. Samudayik Seva Dhara- Dr. Kalpeshbhai Tandel

6. Yog, Vyayam ane Khelkud Dhara- Dr. Falguniben Vansia

7. Rang Kala Kaushlay Dhara- Dr. Shitalben Vasava

Discussion regarding the various competitions under the head of Saptadhara was discussed. Mehdi competition, Varsha geet, Essay Competiton, Birthday card making competition, Matli decoration, Arti decoration, Rakhi Making and Poster making competitions were decided to organize. The co-ordinator of different dharas was given charge of dhara related competition. The overall charge of all competitions was given to Dr. Namrataben.

5. Discussion regarding 15th August Celebration

Discussion regarding the celebration of Independence day was done. The different items which can be included in the celebration were discussed. The charge of the celebration was given to Dr. Namrataben Patel.

6. Celebration of Guru Purnima, Janmastami, Azadi ka Amrut Mahotsav, Narmad Jayanti, Rakshabandhan

Upcoming celebration of different days were discussed. The different activities were discussed to celebrate. The charge were given to the following faculties..

- Guru Purnima – Dr. Arunaben Kaswala
- Janmastami- Dr. Arunaben Kaswala
- Azadi ka Amrut Mahotsav- Dr. Kiritbhai Chauhan
- Narmad Jayanti- Dr. Shitalben Vasava
- Rakshabandhan – Dr. Kalpeshbhai Tandel

6. Discussion about Students' Council

The date for the students' council was discussed and decided. The procedure for nomination, withdrawal from nomination and election was discussed by Dr. Kiritbhai Chauhan. The responsibility of the students' council was given to Dr. Kiritbhai Chauhan.

7. Certificate courses

Certificate courses on Personality Development, Indian culture and Spoken Sanskrit for students were decided to launch. The syllabus, experts and procedure were discussed and the responsibilities were given to ..

1. Dr. Gayatriben Patel- Personality Development and Indian Culture

2. Dr. Kiritbhai Chauhan- Spoken Sanskrit

One online certificate course on ICT in education in collaboration with DEO office , Navsari for teachers was discussed and decided to launch. The syllabus, experts and procedure were discussed and the responsibilities were given to Dr. Shitalben Vasava. The date of launching the course was decided and the chief of the programme will be the DEO of Navsari was discussed and Shitalben was asked to contact DEO office for that matter.

8. Seminar on Investment Awareness Programme

Online seminar on investment Awareness programme for staff and students in collaboration with G-Met will be arranged. The date was discussed. And the responsibility was given to Dr. Kiritbhai Chauhan.

9. Fire safety training for staff and students

Management representative Shri Jasminbhai Desai put a point to arrange the fire safety training for the staff and students. The discussion was done and the date was fixed. Bilimora Vibhag Kelvani Mandal has taken the responsibility of it.


IQAC Co-ordinator
Shri Rang Shikshan Mahavidyalaya,
Bilimora.




I. C. Principal,
Shri Rang Shikshan Mahavidyalaya,
Bilimora.


SECRETARY,
BILIMORA VIBHAG KELVANI MANDAL
BILIMORA.

















Shrirang Shikshan Mahavidyalaya, Bilimora

IQAC Meeting 2

Minutes of the meeting

Date:01/09/2022

The meeting was conducted at the conference hall of the college under the chairmanship of I/C Principal Dr. Kalpeshbhai Tandel on 01/09/2022. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr. Kalpeshkumar K.Tandel	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Shri Jasminbhai Desai	Management Representative
4	Mr. Bhupendrabhai Amin	Industrialist
5	Dr. Yogeshbhai Patel	External Expert
6	Dr. Namrataben Patel	Faculty Member
7	Dr. Kalpeshbhai Tandel	Faculty Member
8	Dr. Shitalben Vasava	Faculty Member
9	Dr. Falguniben Vansia	Faculty Member
10	Dr. Kiritbhai Chauhan	Faculty Member
11	Dr. Arunaben Kaswala	Faculty Memberf
12	Mr. Umeshbhai Patel	Office Representative
13	Mrs. Chitalben Patel	Alumni
14	Ms. Jinisha Pandya	Student Representative

Agenda:

- Feedback and Review of actions taken after previous meeting
- F.Y.B.Ed. students' visit to Primary and Secondary schools
- Discussion about the University Youth Festival
- Celebration of different days- Teacher's Day, Hindi Day, Navratri, Swami Vivekanand Janma Jayanti, Human rights day, Vasant Panchami, Green Day
- Discussion about Finishing School
- Competitions under different dharas
- Yog garba workshop



- Various lectures on different topics
- Research Paper
- Educational tour (picnic)
- Knowledge fair, Fun fair and Indian culture exhibition
- Innovation club training
- Use of ICT and new methodologies in teaching

Action taken

1. Feedback and Review of actions taken after previous meeting

Minutes of previous meeting was read and passed and feedback for 'work done' has been discussed.

2. F.Y.B.Ed. students' visit to Primary and Secondary schools

As a part of curriculum, the exposure visits of primary and secondary schools was discussed and arranged. The responsibility was given to Dr. Kirtibhai Chauhan.

2. Discussion about the University Youth Festival

The university youth festival was announced. Discussion was done on the participation on the various competitions. The competitions were decided to take part and the responsibility was given to all faculties according to their interest, skill and knowledge.

3. Celebration of different days- Teacher's Day, Hindi Day, Navratri, Swami Vivekanand Janma Jayanti, Human rights day, Vasant Panchami, Green Day

Discussion was carried out about the different upcoming days to be celebrated. The activities for the celebration were decided and the responsibilities for each day were distributed. The following days were decided to be celebrated.

- Sports Day, AIDS Day, Vasant Panchami, Green Day, Human rights Day

4. Finishing school – first segment – Life skill

Dates for Finishing school component –one – Life Skills- were discussed. The charge of the finishing school was given to Dr. Gayatri Patel.

5. Competitions under different dharas

Discussion regarding the various competitions under the head of Saptadhara was discussed. Elocution competition, Poetry recitation, Light vocal, Rangoli, Quiz were decided to organize.

The co-ordinator of different dharas was given charge of dhara related competition. The overall charge of all competitions was given to Dr. Namrataben.

6. Yog garba workshop

One workshop on the Yog garba to be organized for the teachers and students of the whole campus was discussed and decided. The date and names of resource persons were decided. The responsibility was given to Dr. Gayatriben Patel.

7. Various lectures on different topics

Under the Gyan Dhara, various lectures on different topics were discussed to be arranged. The possible topics and name of resource persons were discussed and decided.

8. Research papers

Faculties are encouraged to do researches. And publish their research papers in UGC CARE LIST.

9. Educational tour (picnic)

Educational tour- Annual One day picnic was decided to be held on 13-10-2022. The possible places for the picnic were discussed. The responsibility of the picnic was assigned to Dr. Falguniben Vansia

10. Knowledge fair, Fun fair and Indian culture exhibition

Knowledge fair, Fun fair and Indian culture exhibition for the around school teachers and their students were decided to be organized. The date was discussed and decided. The responsibilities were given to..

1. Knowledge fair- Dr. Namrataben Patel

2. Fun fair- Dr. Arunaben Kaswala

3. Indian Culture Exhibition- Dr. Falguniben Vansia

10. Innovation club training

New initiative of Government of Gujarat- Innovation club in the colleges was welcomed and the date for innovation club training for the students was discussed and decided.

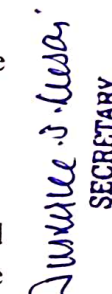
12. Use of ICT and new methodologies in teaching

Various possible new methodologies in teaching and use of ICT by the faculties were discussed by all faculties and how we can use them in our teaching learning process were discussed. The use of ICT in education was discussed and the faculties were encouraged to use it .


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SECRETARY,
BILIMORA VIBHAG KELYANI MANDAL
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Shrirang Shikshan Mahavidyalaya, Bilimora

IQAC Meeting 3

Minutes of the meeting

Date: 12/01/2023

The meeting was conducted at the conference hall of the college under the chairmanship of Principal Dr. Kalpeshbhai Tandel on 12/01/2023. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr. Kalpeshkumar K.Tandel	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Shri Jasminbhai Desai	Management Representative
4	Mr. Bhupendrabhai Amin	Industrialist
5	Dr. Yogeshbhai Patel	External Expert
6	Dr. Namrataben Patel	Faculty Member
7	Dr. Kalpeshbhai Tandel	Faculty Member
8	Dr. Shitalben Vasava	Faculty Member
9	Dr. Falguniben Vansia	Faculty Member
10	Dr. Kiritbhai Chauhan	Faculty Member
11	Dr. Arunaben Kaswala	Faculty Memberf
12	Mr. Umeshbhai Patel	Office Representative
13	Mrs. Chitalben Patel	Alumni
14	Ms. Jinisha Pandya	Student Representative

Agenda:

- State level seminar in collaboration with Gujarat Sahitya Akadamy, Gandhinagar
- Celebration of World Mother Tongue day celebration ,World Science day and World Women Day
- Sports day
- Lesson planning workshop
- Finishing school
- Republic day celebration
- OSA and Manav Utkarsh
- Annual Function
- Exam schedule and its planning



- Prize distribution ceremony

Actions taken:

1. Feedback and Review of actions taken after previous meeting

Minutes of previous meeting was read and passed and feedback for 'work done' has been discussed.

2. State level seminar in collaboration with Gujarat Sahitya Akadamy, Gandhinagar

The date for the state level seminar had been decided. The arrangements and responsibilities for the same were discussed and assigned. The co ordinator of the seminar was Dr. Kiritbhai Chauhan.

3. Celebration of World Mother Tongue day celebration ,World Science day and World Women Day

Upcoming celebration of international days – World Mother tongue, World Science Day and World Women Day were decided to be celebrated. Different activities and guest speakers for the same were discussed. The responsibilities were assigned to the faculties.

- World Mother Tongue Day- Dr. Shitalben Vasava
- World Science Day – Dr. Falguniben Vansia
- World Women Day- Dr. Namrataben and Dr. Gayatriben

4. Sports Day

The date of the sports day was discussed and decided. The different games were discussed for the sports day. And the responsibility was given to Dr. Gayatriben Patel

5. Workshop of lesson planning

Workshop on lesson planning was decided to be held 23/1/2023. The components of the lesson planning were discussed and were assigned to each faculty.

1. Theory of Lesson planning- Dr. Kalpeshbhai Tandel
2. Set Induction and Statement of Aim- Dr. Falguniben Vansia
3. Description of Content - Dr. Namrataben Patel
4. Evaluation and Drilling- Dr. Shitalben Vasava
5. Assignment and B.B.Work : Dr. Kiritbhai Chauhan
6. Use of Teaching Learning Material- Dr. Gayatriben Patel

6. Finishing school

Dates for Finishing school component three and four were discussed. The responsibility was assigned to Dr. Gayatriben Patel.

7. OSA and Manav Utkarsh

Programme of OSA and Manav Utkarsh were discussed. The speakers, place and date of the programme were decided. The responsibility for the same were given to Dr. Namrataben Patel and Dr. Shitalben Vasava.

8. Annual Function

Date and venue for the Annual Function were discussed and the theme of the function was discussed. And 'Azadi ka Amrut Mahotsav' theme was decided. The responsibility was assigned to Dr. Namrataben Patel.

9. Exam schedule and its planning

Upcoming exam schedule and planning for the same were discussed. The paper setter and examiner of the course were decided.

10. Prize distribution ceremony

At the end of the semester, the prize distribution ceremony for the events and competitions held throughout the year was decided. The speaker and the guests for the ceremony were discussed and decided. The date, time and venue were discussed.


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